



Columbia University
Warren Hall
1125 Amsterdam Avenue, Room 404
New York, NY 10025-1717
T. [REDACTED]
F. [REDACTED]
Executive MBA Programs
www.gsb.columbia.edu/emba

August 25, 2010

Dear John,

This is an urgent notice regarding your Columbia Business School Executive MBA Programs tuition account.

We have been contacting you via email and phone calls since December 2009 regarding the payment status of your account; however, the issue has not yet been resolved. You currently owe tuition for Spring (\$30,866) and Summer (\$13,980), totaling \$44,846. A hold has been placed on your account, and as a result the University no longer recognizes you as a student. This means that your Fall 2010 course registration will not officially exist until the balance is paid in full.

The University requires us to collect the amount in full in order for you to continue as a student. Please contact our office at [REDACTED] or [REDACTED] as soon as you receive this notice and let us know the latest payment status.

Thank you for your prompt attention to this matter.

Sincerely,

A handwritten signature in cursive script that reads 'Mary Kilcoyne'.

Mary Kilcoyne
Assistant Director, Finance & Operations
Executive MBA Programs
Columbia Business School

P: [REDACTED]
F: [REDACTED]

John O'Sullivan

Identifiers		2010 Registration	
Email:	[REDACTED]	Standing:	PROFESSIONAL FOURTH YEAR
UNI:	[REDACTED]	School:	GRADUATE SCHOOL OF BUSINESS
PID:	C003237312	Affiliation:	EXECUTIVE MBA PROGRAM

BALANCE PRIOR TO FALL 2010 TERM

This amount represents your balance prior to the Fall 2010 term. This amount is included in the **Current Account Balance** below.

NET TOTAL PRIOR BALANCE \$30,886.20

This section details any anticipated activity for Fall 2010.

Description	Charges	Credits(CR)
University Facilities Fee	\$175.00	
BUSINESS EMBA TUITION CYCLE 1	\$28,800.00	
University Facilities Offset		\$175.00
NET TOTAL ANTICIPATED ACTIVITY	\$28,800.00	

CURRENT ACCOUNT BALANCE

This amount represents the most up-to-date account balance, which reflects all charges and credits made to your account as of Aug. 26, 2010, 02:54:00. This amount may include charges, such as flex and dining, that are not payable during the current billing cycle, but which will appear on your next E-Bill.

Please note: Refunds will not be processed if you have a credit balance that is based on anticipated credits for financial aid, scholarships, or the payment plan.

Automatic Refund Options

CURRENT ACCOUNT BALANCE \$59,686.20