

Your service guide

What's included with your office?



Your Furnishings

- Surround yourself with complete style and comfort. Your office comes with high quality desks, seating and filing cabinets from leading furniture manufacturers.
- Your office also comes freshly decorated, complete with artwork, so it's a comfortable and productive environment from the word go.



Amenities

- All areas are fully maintained by us for your use, including a spacious and welcoming reception, fully equipped kitchen, breakout areas and business lounge.
- Complimentary beverages for your visitors.
- Meeting rooms and videoconferencing suites available to book by the hour or by the day. Prices available on request.



Facilities Management

- From security to cleaning, there are hundreds of suppliers that service the average office. At Regus, we take care of all of them for you.
- Our onsite support team will quickly solve any maintenance issues.
- You get one simple bill each month.



Businessworld Membership

- Complimentary membership of Regus Businessworld gold, giving you access to drop-in business lounges and cafés in 1000 locations worldwide.
- Discounts on meeting rooms and private offices when you need them.

Your Support Team

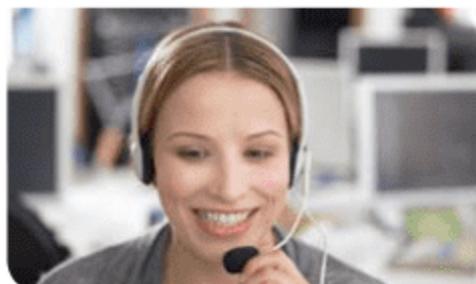
- Our team coordinates your office setup to ensure it runs smoothly.
- We recruit, train and manage only the best people, so your office is staffed with the strongest team of business professionals.

Exclusive Deals

- Discounts on everyday goods and services from big name brands, plus exclusive promotions.



Most popular services



Fully Managed Telephone Service	Per Person Per Month
<p>A fully managed phone system offering a wide range of features including:</p> <ul style="list-style-type: none"> • Modern digital PABX system that can route your calls wherever you choose to work. • 24/7 voicemail, audio conferencing and access to shared fax. • Regular upgrades to your hardware and software to provide you with the latest features and facilities. • Your entire telecoms infrastructure managed and maintained 24/7. • 2 business lines directly connected to your handset 	<p>79€ (11+ users) 89€ (6-10 users) 99€ (1-5 users)</p> <p>Set-up Fee - one month cost per user</p>
Call Screening Service	Per Person Per Month
<ul style="list-style-type: none"> • Permanent filtering of all calls by our professional switchboard team • Calls handling along customer's personalized instructions 	<p>39€ per workstation</p>
RegusNet – Enterprise-Class IT and Connectivity Network	Per Person Per Month
<p>Regus' market leading, business-class, high-speed network includes direct connection to the Internet and other business applications:</p> <ul style="list-style-type: none"> • Built-in security for 24/7 protection from viruses and spam. • Fully managed and supported firewall. • Connect to our existing LAN infrastructure using Cat 5/5e cabling. • Infrastructure supported by a fully maintained, air-conditioned communications room, utilising the latest Cisco equipment. 	<p>79€ (11+ users) 89€ (6-10 users) 99€ (1-5 users)</p> <p>Set-up Fee - one month cost per user</p>
Dedicated Bandwidth	
<p>When you need more speed, more direct connections, access to IT applications, extra storage and the flexibility to control your IT infrastructure.</p>	<p>Price on request</p>
Copying and Printing	
<p>Use our state-of-the-art equipment as your own. Copy, print and scan through your network with security access.</p> <p>Black & White A4</p> <p>Colour A4</p>	<p>0,07€ (1,001 + pages) 0,14€ (1-1000 pages) 0,40€ (1-1000 pages) 0,60€ (1,001 + pages)</p>
Administrative Support	
<p>Administration, Data Entry, Secretarial Support, Graphics and Spreadsheets</p>	<p>9€ per 15 minutes</p>
Beverage Fee / Kitchen Amenities	
<ul style="list-style-type: none"> • Unlimited premium coffee usage and choice of teas • Crockery and cutlery usage • Collect the dirty dishes from each office during the night. 	<p>39€ per person per month</p>

We offer a full range of services. If a service you need is not listed here, ask your Centre Team for details. Some services not available in all locations. A one time activation fee may apply to some services. Prices are correct at time of printing and are subject to change. Copying prices are based on monthly volume. Prices do not include VAT.

Call XXXXXXXXXX or visit regus.fr

