

**PICTURE TAKING RULES:**

- Photos to be taken every Tuesday & Thursday
- Photos should be taken between 12pm-4pm
- Drive or walk on your own
- Photos should be sent on sight after every area is photographed
- Standard: Take photos of all or any on-going construction
- VIP/JE email request: Take photos of requested area's
- Take photos of anything that might be of interest to JE
- Send at least 10 or more photos taken from every angle
- DO NOT send duplicate photos
- No pictures from anyone but the requested photographer
- No people should be in the pictures if they are not working