

LSJE, LLC

6100 Red Hook Quarters, Suite B-3, St. Thomas, VI 00802-1348

Phone: [REDACTED]

E-mail: [REDACTED]

Check Request Form

Date of Request:

Amount Requested:

Payee:

Payee Address:

Payee Contact:

Check box if GL coding is split

Invoice N./Memo:	<input type="text" value="12118, Dated 12/01/18"/>	GL Memo:	<input type="text" value="Dive rates - 1 full day plus 1/2 day for inspection, clean, maintenance and repair of 2 LSJ moorings less discount"/>
GL Description:	<input type="text" value="General Marine"/>		
GL Code:	<input type="text" value="60252m"/>		
GL Amount:	<input type="text" value="\$2,938.30"/>		

Invoice N./Memo:	<input type="text" value="12118"/>	GL Memo:	<input type="text" value="Materials - 2 LSJ moorings - maintenance and repair"/>
GL Description:	<input type="text" value="General Marine"/>		
GL Code:	<input type="text" value="60252m"/>		
GL Amount:	<input type="text" value="\$996.20"/>		

Check box if additional pages are included

Other Notes/
Instructions:

Date Approved by Manager:

Manager Signature: